

# MARIA MONTESSORI ACADEMY

## Board Meeting Minutes

**Tuesday, January 8, 2013**

Location: Maria Montessori Academy  
2505 N. 200 E.  
North Ogden, UT 84414



**In Attendance:** Preston Allen, Yana Sprague, Loma Prince, Stephanie Speicher, Dore Elmer

**Excused:** Joan Effiong

**Others in Attendance:** Nancy Lindeman (Director), Kim Dohrer (AW), Gabe Clark (AW), Sheldon Killpack (AW), Kara Finley (AW), Ryan Arrington (AW), Jeff Hirst

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

### MINUTES

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**5:41 PM – CALL TO ORDER by Preston Allen**

#### DISCUSSION & VOTING ITEMS

❖ **Insurance**

Gabe Clark provided the background for the school property and liability insurance that has previously been covered by State Risk Insurance. Jeff Hirst provided an explanation of the insurance available through Hanover Insurance and the benefits to the school. Jeff Hirst is going to provide the full policy to the school for the review.

Jeff Hirst was dismissed at 6:08 PM.

#### CONSENT ITEMS

❖ **Board Meeting Minutes**

Loma Prince made a motion to approve the November 13, 2012 Board Meeting & Work Session Minutes and the November 27, 2012 Board Meeting & Closed Session Minutes; Yana Sprague seconded the motion. Motion passed unanimously.

❖ **New Hires**

Nancy Lindeman reviewed the new hire and her position at MMA.

Stephanie Speicher made a motion to approve Heather Cook as a New Hire; Loma Prince seconded the motion. Motion passed unanimously.

#### DISCUSSION & VOTING ITEMS

❖ **Revised 2012-2013 Budget**

The budget is in good standing and Ryan Arrington provided a summary on how well the school is following the outlined budget.

Dore Elmer made a motion to approve the Revised 2012-2013 Budget; Yana Sprague seconded the motion. Motion passed unanimously.

#### REPORTING

❖ **MAPA Update**

Dore Elmer updated the Board on MAPA and the activities that are being planned. MAPA is considering purchasing a closed-circuit monitoring system for the building. Nancy Lindeman discussed school security and the discussions between staff. The Library Committee is looking for additional help as well as getting a printer for the library. The Gala is scheduled for March 23<sup>rd</sup> and donations are all in place. MAPA is considering doing a free-dress day for additional fundraising.

Sheldon Killpack arrived at 6:30 PM.

❖ **Directors Report**

Nancy Lindeman provided the written Directors report and summarized the status of the school. The report also discussed:

- AdvancED Accreditation – The accreditation team is scheduled to come in Spring of 2014 and the school has an accreditation committee that is working on the needed application.
- Student Performance & Discipline – The Special Education team has created a transition class for students needing the accommodation.
- Student Exits & Attendance – In the last month two students have exited.
- Proposed 2013-2014 Calendar – The calendar is aligned closely to the local school districts. The Board reviewed the calendar and the professional development days.

**PUBLIC COMMENT**

- ❖ No public comment was made.

**ADJOURN**

- ❖ Loma Prince made a motion to adjourn the Board Meeting and enter into a Work Session; Dore Elmer seconded the motion. Motion passed unanimously.  
Adjourned Board Meeting and entered Work Session at 6:45 PM.

# MARIA MONTESSORI ACADEMY

## Work Session Minutes

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**Excused:** Joan Effiong

**Others in Attendance:** Nancy Lindeman (Director), Kim Dohrer (AW), Sheldon Killpack (AW), Kara Finley (AW), Ryan Arrington (AW)

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## MINUTES

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**6:45 PM – CALL TO ORDER by Preston Allen**

### **CLOSED SESSION TO DISCUSS PROPERTY**

- ❖ Stephanie Speicher made a motion to enter a Closed Session to discuss the purchase, exchange, lease or sale of real property; Dore Elmer seconded the motion. Motion passed unanimously. The votes were as follows:

- Preston Allen – AYE
- Loma Prince – AYE
- Stephanie Speicher – AYE
- Dore Elmer – AYE
- Yana Sprague – AYE

Entered Closed Session at 6:54 PM.

- ❖ Stephanie Speicher made a motion to adjourn the Closed Session and return to a Work Session; Loma Prince seconded the motion. Motion passed unanimously. The votes were as follows:

- Preston Allen – AYE
- Loma Prince – AYE
- Stephanie Speicher – AYE
- Dore Elmer – AYE
- Yana Sprague – AYE

Adjourned Closed Session and returned to the Work Session at 7:37 PM.

### **DISCUSSION ITEMS**

- ❖ **Junior High Expansion**

- **Mid-Year Parent Survey**

The Survey Committee provided an update on the survey that is being administered to parents in the 4-6<sup>th</sup> grades and the responses that have been received to date.

- **Middle School Personnel Plan**

Nancy Lindeman discussed personnel for the junior high and potential teachers. They discussed hiring someone who can help create the junior high program and providing a stipend to the teacher.

- ❖ **Calendaring**

- Junior High Parent Meeting January 16, 2013 at 6:00 PM.
- Board Meeting February 12, 2013 at 6:00 PM

- MMA Gala March 23, 2013

#### **ADJOURN**

- ❖ Dore Elmer made a motion to adjourn the Work Session; Yana Sprague seconded the motion. Motion passed unanimously.  
Adjourned Work Session at 8:30 PM.

# MARIA MONTESSORI ACADEMY

## Closed Session Minutes

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## MINUTES

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### 6:54 PM – CALL TO ORDER

Closed Session to discuss the purchase, exchange, lease or sale of real property.

### ADJOURN

- ❖ Stephanie Speicher made a motion to adjourn the Closed Session and return to a Work Session; Loma Prince seconded the motion. Motion passed unanimously. The votes were as follows:
  - Preston Allen – AYE
  - Loma Prince – AYE
  - Stephanie Speicher – AYE
  - Dore Elmer – AYE
  - Yana Sprague – AYE

Adjourned Closed Session and returned to the Work Session at 7:37 PM.